

M Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises . The CCTV system will cover the main entrance/s and exit/s. The CCTV system will contain the correct time and date stamp information. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality. A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system.

All images to be made available within a reasonable time on request to authorised officers of the Licensing Authority. The premises are secured with roller shutters at the front and a heavy metal security door at the rear. An additional CCTV camera has been installed outside the premises.

b) **The prevention of crime and disorder**

Spirits of high ABV will be sold behind the counter.

When the DPS is not on duty a contact telephone number will be available at all times.

Records of incidents will be recorded in an Incident log and retained on the premises for 12 months. ***The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.*** The premises will operate and record all Incidents of criminal activities, anti-social behaviour and injuries to persons using the following Compliance log books Customer Refusal, Authorisation of Alcohol, ID Signature to assist the police and authorities in carrying out their investigations. All log books are fit for purpose and will be retained on the premises for 12 months.

c) **Public safety**

No risk has been assessed under the Licensing Act 2003

d) **The prevention of public nuisance**

No risk has been assessed under the Licensing Act 2003 due to the position of the premises.

e) **The protection of children from harm**